

EMPLOYMENT OPPORTUNITY

Are you passionate about helping students become skilled learners and have success in school? If so, consider living your passion as a Tutor at the Brown County Public Library!

Position: Tutor (one-on-one and/or small group instruction for students up to grade 12)

Hours: flexible; averaging 3 hours/day, 2 days/week; some evenings and Saturdays

Location: Tutors needed in all branches: Fayetteville, Georgetown, Mt. Orab, and Sardinia

Compensation: \$20.00/hour

Available: June 1, 2023 – June 30, 2024

REQUIRED:

- Bachelor's degree from an accredited school (where applicable); or equivalent commitment, training, and/or experience
- Demonstrate ethical behavior as a library representative
- Support the Library's mission, vision, culture, and structure
- Efficiently, effectively, and positively assist young learners and their families
- Possess intermediate computer skills (internet searching, online catalog searching, word processing, spreadsheets, and other relevant software and digital services)

Details:

- Plan and execute learning services for preschool through high school learners
- Provide personalized and/or small group sessions geared to a wide variety of learning styles, skill levels, and personal circumstances
- Help students develop better study skills and address problem areas to enable them to successfully complete assignments, tests, and exams
- Ignite a passion for learning and assist learners in developing critical thinking and problem-solving skills to hone their intellectual independence
- Work successfully with local schools, teachers, and the Brown County Educational Service Center (BCESC) to connect with underserved students and families
- Communicate effectively and concisely with students and parents to provide feedback and determine methods, adjusting to changing situations
- Maintain required documentation and provide data for reports as directed or requested.

BCPL application form and references are required; résumé is encouraged. Applications available on the BCPL website (browncountypubliclibrary.org) or at any branch location.

Submit applications to:

Brown County Public Library **OR** bcpl.officeassistant@gmail.com
Attn: Office Administrator
P.O. Box 527
Mt. Orab, OH 45154

**** Applications received by June 12, 2023 will receive priority consideration****



TUTORS ARE FUNDED BY A LIBRARIES ACCELERATED LEARNING GRANT FROM THE OHIO DEPARTMENT OF EDUCATION

Business Office

P.O. Box 527 - 613 S. High Street

Mt. Orab, Ohio 45154

937- 444-0181 / 6502 fax

bcpl.bcplinfo@gmail.com